

ATTACHMENT 6
TRS Workgroup Recommendations
TRS Provider That Moves or Expand

Facility Moves

Definition: Moves are defined as a facility closing and relocating to a new location within the county in which the provider is currently operating. *The move does not alter the current composition of the director or staff. However, the move may involve an increase in capacity or age groups served.*

When facilities move locations the facility must initiate a new application and obtain a new license number from DFPS. DFPS staff:

- visit the facility to do a fire inspection and inspect the physical plant standards. They provide a new license number to the facility.
- issue a new licensing number (Statute says the permit is revoked)
- The facility does not carry their 12 month licensing history with them to the new location
- issue a non-expiring license (After 6 months)

Recommendation for Facility Moves:

Based on the group's discussion, because the move assumes a continuation of the current operations of the TRS-certified facility, including the director and staff, the following was determined:

- The facility will retain their star level during the move.
- A full TRS reassessment will take place within the initial 3-month period. If the assessment finds deficiencies that prevent the provider from being certified at the previous level, the provider will not be placed on a Service Improvement Agreement. The TRS certification (or lack of certification) will be based on the results of the full assessment.

Facility Expansions and Splits

Facility Expansion:

Expansions are defined as when one facility continues to operate at an existing location with the existing classrooms and age groups served, but an owner/provider *opens a new facility within the same county to expand and add additional classrooms or age group served. A new director is required for this expansion – either at the current facility or at the new facility.*

Facility Splits:

Splits are defined as when one facility continues to operate at an existing location, but an owner/provider opens a new facility within the county and *moves a subset of the staff and part of the children served to the new facility.*

Both Expansions and Splits involve establishing a new director - either at the new location or at the existing location. A split also involves a modification of the current classroom structure and staffing. Therefore this does not meet the requirements for a "move" as defined above.

DFPS considers both Splits and Expansions as new facilities for licensing purposes.

Recommendations Facility Expansions and Splits:

Because an Expansion and Split both involve a change in staffing and classroom composition, the group recommends that both of these circumstances be treated as new operations. In the case of new operation facilities, there is no licensing history; and there are a variety of new components related to the change that must be assessed. Therefore, Splits/Expansions should be treated as new facilities.

The group recommends that the facility will need a permanent license in order to begin the TRS certification process.