



**Members in Attendance**

- Reagan Miller – Texas Workforce Commission (TWC)
- Pattie Herbert – Infants 123
- Howard Morrison – Texas Education Agency
- Mary Clare Munger – Amarillo College Child Development Lab
- Sul Ross – Gulf Coast Workforce Solutions
- Patricia Smith – Little Dudes Learning Center

*Participating by phone:*

- LaShonda Brown – Texas Early Learning Council
- Sharon Davis – North East Texas Workforce Solutions
- Sandra Solis – Lower Rio Workforce Solutions
- Doug Watson – Healy-Murphy Child Development Center
- Dr. Elaine Zweig – Collin County Community College

**Members not in Attendance**

- Lana Estevilla – Department of Family and Protective Services
- Rebecca Latimer – Just Kidding Around

**Additional TWC Attendees**

- Patricia A. Gonzalez – Director Technical Assistance and Child Care
- Phil Warner – Child Care Program Supervisor
- Kimberly Flores – Child Care Policy and Program Analyst
- Anjali Barnes – Child Care Policy and Program Analyst
- Kimberly Berry – Governmental Relations
- Rudy Sandoval – Governmental Relations

**Meeting Summary**

**Welcome, Roll Call and Overview of the Agenda**

Reagan Miller began by taking roll call and discussing the agenda for the day’s meeting; to continue discussion on public comments, Dr. Crawford’s comments, measure recommendations and parking lot items.

**Review of Draft Final Recommendation Matrix**

The Workgroup continued the discussion on public comments and the draft measure matrix. LaShonda shared suggested changes to Lesson Plans and Curriculum, Planning for Special Needs and Respecting Diversity, and Instructional Formats and Approaches to Learning. LaShonda offered to send draft descriptions to include consistent opportunities available throughout the day for the measure of staff supports learning through encouraging hands-on manipulation of real objects.



Early Learning Guidelines were added to compliance notes under the curriculum section, notes 1 and 2 on III-11 were removed.

Patti mentioned that home providers will need training on Nutrition measures. The Workgroup agreed that under Program Practices, definitions of “healthy snacks” are provided by Texas Department of Agriculture.

In addition, substantial changes were made to the Menu Planning measure including an option for meeting this measure to include 12 months of menus approved by a dietitian licensed by the Texas State Board of Examiners of Dietitians, or certified as a child care health consultant, or an individual with a Bachelor’s or graduate degree with major in human nutrition, food and nutrition, nutrition education, dietetics, or food systems. The workgroup also added an option for the provider to document that the menu policies are structured to provide children with a variety of foods with different colors and textures to include whole grains, fresh fruits and vegetables, fewer process items, and meets the Dietary Guidelines for Americans guidelines established by the USDA.

Pat Smith offered to create a template for providers to assist in menu planning.

The Workgroup decided to remove the measure about discarding milk after one hour because this is covered under licensing. In addition, the Workgroup decided to restore Items to Observe measure (IV-4) and only deleting the “initial servings are small” item.

Under Indoor Learning Environment, the measure "indoor environment is arranged to facilitate division of interest areas for play" was revised to include a provision for infants having a variety of stimulating opportunities for learning that may change throughout the day. Language was added to score of 2 and 3 for the “developmentally appropriate visual created materials are displayed” measure.

The Workgroup decided not to include a measure on the amount of screen time as it was determined licensing addressed this issue.

Outdoor Learning Environment measures were revised and streamlined. The structural measures were integrated into applicable process measures. However, the measure regarding extending the indoor activities to outdoor activities was revised and moved to a new process measure to have outdoor activities linked to and reinforce indoor learning activities.

Parent Education measure on provider conducts an orientation to the family at enrollment was modified to list elements of the orientation. Scoring reflected in percent of the elements included in the orientation. Additionally, a suggestion was made to replace center/home with provider throughout this section and to replace four times a



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year with quarterly.

The workgroup also discussed newly updated Director Training, Formal Education and Director Experience for school-age programs. A new measure for Caregiver Qualifications for school-age programs was agreed to, with scoring based on a percent of staff that meets qualifications.

Caregiver Staff Training measure was updated to include training topics aligned with core competencies. Scoring based on percent of training topics aligned. Patti noted that caregivers in child care homes need to have training plans and not all training should be director led. The Workgroup decided to add a phrase that says “not including director led training” so home providers will not count that training in the future.

### **Parking Lot Items**

Mary Clare suggested that Long Term funding discussion include an option to allow providers who do not have agreements with Boards to opt-in to mentoring services for a fee.

The Workgroup discussed grandfathering Director and Caregiver, however, it was decided that because the qualifications are now process and not structural requirements, there is no need for grandfathering provisions. Additionally, the group determined there should be no different specifications for Assistant Directors.

The Workgroup discussed the Montessori credential, however decided not to include it in the Formal Education measure. Mary Clare and Elaine offered that colleges can evaluate experience and do a credit by exam. They would need to review the transcript and conduct a discussion about work experience and projects.

LaShonda offered to create a crosswalk of the requirements for National Accreditation compared to new TRS recommendations for the Workgroup to review.

The Workgroup reviewed recommendations from TXPOST concerning child care for school age children. The group accepted recommendations for caregivers qualifications, but opted to keep the same percentages for staff qualifications they have drafted, 30-50-75. With this revision, the recommendations provided from TXPOST were accepted.

Next Workgroup discussed how the appeals process may work. Although there were several suggestions, there was no final recommendation.

Meeting was adjourned at 5:45p.