

WORKFORCE DEVELOPMENT DIVISION
Workforce Policy and Service Delivery Branch
Technical Assistance Bulletin 213

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Subject: Workforce Investment Act *Out of School* Checkbox

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This Technical Assistance (TA) Bulletin provides Local Workforce Development Boards (Boards) with information on changes scheduled to be in production in The Workforce Information System of Texas (TWIST) by September 10, 2009. Changes will affect the function of the *Out of School* checkbox for youth participants under the Workforce Investment Act (WIA) *Program Detail* in TWIST.

Currently, Boards populate the *Out of School* checkbox manually. For Boards to identify out-of-school youth and for TWIST reports to accurately reflect the total out-of-school youth population in a particular local workforce development area, the *Out of School* checkbox will now be a view-only field that populates automatically based on the school status code indicated under the *Education* tab in the *WIA Program Detail*.

TWIST will automatically populate the *Out of School* checkbox when a youth participant's school status code is one of the following:

- 3–*In-School, Post H.S.*;
- 4–*Not attending school; H.S. dropout*; or
- 5–*Not attending school; H.S. graduate*.

If the youth participant is not associated with any of these school status codes, the *Out of School* checkbox will remain blank.

This modification will allow accurate identification of out-of-school youth and enable Boards to identify youth participants requiring a pre-assessment test.

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