

WORKFORCE DEVELOPMENT DIVISION
Workforce Policy and Service Delivery Branch
Technical Assistance Bulletin 157

Program: All Programs

Topic: Attainment of a Degree/Diploma or Certificate

Date: August 21, 2007

This Technical Assistance (TA) Bulletin provides Local Workforce Development Boards (Boards) with The Workforce Information System of Texas (TWIST) modifications and performance outcome information related to participants' attainment of a degree/diploma or certificate.

WD Letter 37-07, issued June 7, 2007, and entitled "Workforce Investment Act: Application of Definitions of Credential, Degree/Diploma, and Certificate," clarifies the application of these definitions to all Texas workforce system participants enrolled in an educational activity designed to result in a recognized degree/diploma or certificate. When posting the outcomes used to calculate performance for the Attainment of a Degree or Certificate measure, it is essential that the definitions of degree/diploma or certificate are applied correctly.

TWIST Modifications

As of July 13, 2007, adding a new service under the following service codes will no longer count as leading to a degree/diploma or certificate. Participants who receive these training services will not be included in any of the education-based performance measure calculations.

- *Service Code 2 – Basic Skills/ABE*
- *Service Code 3 – On-the-Job Training*
- *Service Code 55 – Job Skills/Training*
- *Service Code 56 – Life Skills*
- *Service Code 58 – Entrepreneurial Training*

A modification has been made in TWIST to prevent saving additional services when the *degree/certificate* box is checked. This is a temporary modification until the *degree/certificate* checkbox can be removed from these services.

Effective July 20, 2007, for all programs except Choices, new *Service Code 93 – High School* must be used to record high school attendance as a nonqualifying service (i.e., adding this service will not create a Period of Participation nor will it prevent exit).

Note: *Service Code 179 – Training Non-TWC* and *Service Code 1 – Occupational/Vocational Training* are not appropriate services under which to record high school attendance.

Service Code 53 is renamed ***High School – Choices***, and is available only for Choices.

Reporting Participant Outcomes

Performance Outcome Type Code 11 – Other Credential

The Performance Outcome ***Type Code 11 – Other Credential*** is no longer included in performance reporting. However, Performance Outcome ***Type Code 11 – Other Credential*** can be used to record participant-earned degrees/diplomas or certificates that do not count toward performance (for outcome and output tracking and reporting see Attachment 1 to WD Letter 27-07, issued August 1, 2007 and entitled “Integrated Data Collection and Performance Management”).

Outcome Types Dropdown Menu

If the degree/diploma or certificate meets the definitions specified in WD Letter 37-07, the following TWIST codes under the ***Outcome Types*** dropdown menu are used to report participant outcomes. The ***Outcome Types*** dropdown menu is located under ***Performance Data*** in the Menu Selections sidebar window→ ***Performance Outcomes*** tab→ ***Performance Outcomes Detail*** screen.

- ***1 – GED***
- ***2 – High School Diploma***
- ***7 – Bachelor’s Degree or equivalent***
- ***9 – 6th year of College, Master’s Degree***
- ***10 – Doctorate Degree***
- ***19 – Associate’s Degree***
- ***20 – Occupational Skills License***
- ***21 – Occupational Skills Certificate***

Please distribute this information to appropriate staff. Direct inquiries regarding this TA Bulletin to the assigned contract manager for your local workforce development area.

Customer Information

WDA: 77 - Austin Admin Training WDA

Customer Search
 SSN: - -
 Last:
 First:

Customer
 SSN: 999-99-9999 Name: Any Customer
 Birth Date: 01/01/1900 Phone: () - Ext: TWST ID: 5641286

Performance Outcomes | Employment Outcomes | Tax Wages | Last Grade | Exclusions

Performance Outcomes Detail

Service:

Start Date: 00/00/0000 End Date: 00/00/0000

Outcome Types:

Date Attained: 00/00/0000

Credential Name:

Status: 2 - Completed Hours Completed:

Verifier Name: (First, Last)

Facility Name:

Facility Address:

Facility City: State: Zip:

Facility Contact:

Facility Phone: () - Ext:

Menu Selections

- Intake - Common
- Eligibility
- Program Detail
- Assessment
- Service Tracking
- Counselor Notes
- Change SSN
- TANF History
- FSE&T History
- Customer Calenda
- Performance Data**
- Common Measure