

Child Care Local Match Agreement Amendment

NOTE: Amendments must be executed by both the Contributor and the Board prior to the current agreement end date.

NAME OF CONTRIBUTOR		Amendment No.	
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EFFECTIVE DATE OF AMENDMENT		PROGRAM NUMBER (Must match Agreement being amended)	
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The Contributor and the Board seek to amend the Local Match Agreement referenced above in the following manner (CHECK ALL THAT APPLY):

<input type="checkbox"/> MODIFICATION TO PLEDGED LOCAL MATCH CONTRIBUTION					
DONATION AMOUNT	CURRENT AMOUNT	\$	INCREASE: \$	NEW AMOUNT	\$
			DECREASE: \$		
TRANSFER AMOUNT	CURRENT AMOUNT	\$	INCREASE: \$	NEW AMOUNT	\$
			DECREASE: \$		
CERTIFICATION AMOUNT	CURRENT AMOUNT	\$	INCREASE: \$	NEW AMOUNT	\$
			DECREASE: \$		
<input type="checkbox"/> DONATION/TRANSFER PAYMENT OR CERTIFICATION SCHEDULE					

<input type="checkbox"/> MODIFICATION TO AGREEMENT PERIOD				
CURRENT	FROM*		TO	
NEW			TO	
*This date remains the same throughout the period of the Agreement.				

<input type="checkbox"/> MODIFICATION TO GENERAL TERMS OF AGREEMENT, including Use of Funds Description
<input type="checkbox"/> OTHER (DESCRIBE) _____

All other terms, conditions, and certifications of the Agreement not herein amended remain in effect and constitute promised performances by the Contributor and the Board.

SIGNATURES: The person signing this Agreement on behalf of the Contributor or the Board hereby warrants that he or she has been fully authorized by the organization to:

- execute this agreement on behalf of the organization; and
- validly and legally bind the organization to all the terms, performances, and provisions of this Agreement.

For the faithful performance of this Agreement, as amended, the parties below affix their signatures and bind their agencies.

	CONTRIBUTOR	LOCAL WORKFORCE DEVELOPMENT BOARD
Signature		
Printed Name		
Title		
E-mail		

A. USE OF FUNDS DESCRIPTION:

The planned use of funds, including planned amounts, is described below. Use of funds must be in compliance with the state’s Child Care and Development Fund (CCDF) Plan in effect for the contract period.

1. Cash Contributions: The description below addresses the Board’s planned use of local and federal funds resulting from donation and transfer of funds agreements.

Fund Use		Planned Local and Federal Funding
Direct Child Care	The funds will be used: 1. for direct child care services provided: _____ [include a brief description of use of the funds]; 2. for eligible children and families meeting TWC’s and Board’s eligibility criteria; and 3. at child care providers eligible under TWC rules. Source of Local Funds: _____	\$
Child Care Quality Improvement	The funds will be used for quality improvement activities allowable under TWC rule §809.16. Source of Local Funds: _____	\$
Administration and Operations	The funds will be used for administration and operations in accordance with applicable federal regulations and Agency policies.	\$
TOTAL	Sum of Direct Child Care, Child Care Quality Improvement, and Administration and Operations subtotals	\$

2. Certification of Expenditures: The descriptions below describe (1) the allowable child care services or activities that resulted in local certified expenditures and the source of the local funds; and (2) the Board’s planned use of the matched federal funds resulting from the certification of expenditures.

Fund Use		Planned Local Funding
Direct Child Care	Expenditures certified by the contributor resulted from: 1. direct child care services provided by: _____ [child care provider or organization, or entity]; and 2. non-CCDF-funded children residing with a family at or below 85% state median income, and parents who are working or attending job training or education. Source of Local Funds: _____	\$
Child Care Quality Improvement	Expenditures certified by the contributor result from quality improvement activities allowable under TWC rule §809.16. Source of Local Funds: _____	\$
Fund Use		Planned Federal Funding
Direct Child Care	The federal funds will be used: 1. for direct child care services provided: _____ [include a brief description of use of the funds]; 2. for eligible children and families meeting TWC’s and Board’s eligibility criteria; and 3. at child care providers eligible under TWC rules.	\$
Child Care Quality Improvement	The funds will be used for quality improvement activities allowable under TWC rule §809.16.	\$
Administration and Operations	The funds will be used for administration and operations in accordance with applicable federal regulations and Agency policies.	\$
TOTAL	Sum of Direct Child Care, Child Care Quality Improvement, and Administration and Operations for Planned Local Funding and Planned Federal Funding	\$

B. DONATION/TRANSFER PAYMENT(S) AND CERTIFICATION OF EXPENDITURES SCHEDULE: In compliance with Section 3(a) of this agreement, the contributor will remit payment or reports of actual expenditures in accordance with the completed schedule below.

1. Donation/Transfer Payment(s) (Local Funds):

	Donation/Transfer Date*	Actual Amount
1.		\$
2.		\$
3.		\$
4.		\$
5.		\$
6.		\$
7.		\$
8.		\$
9.		\$
10.		\$
11.		\$
12.		\$
TOTAL		\$

***Pursuant to TWC rule §800.73(a)(2), the donation(s)/transfer(s) must occur within the effective program year in which the funds are allocated.**

2. Public Entity Certification of Expenditures (Local Funds):

	Certification Period*	Reporting Date**	Planned Amount of Expenditures
1.	From to		\$
2.	From to		\$
3.	From to		\$
4.	From to		\$
5.	From to		\$
6.	From to		\$
7.	From to		\$
8.	From to		\$
9.	From to		\$
10.	From to		\$
11.	From to		\$
12.	From to		\$
TOTAL			\$

***Pursuant to TWC rule §800.73(a)(2), the certification(s) must occur within the effective program year in which the funds are allocated.**

****Explanation is required below if reporting dates are outside the contract end date.**

Completed original, signed forms must be sent to TWC’s Board & Special Initiative Contracts department, 101 East 15th Street, Room 506-T, Austin, Texas 78778-0001. Please call the Board’s assigned contract manager, if you have any questions. An individual may receive and review information that TWC collects by sending an e-mail to open.records@twc.state.tx.us or writing to TWC Open Records Unit, 101 East 15th Street, Room 266, Austin, Texas 78778-0001.