



**TWC LETTER**

**ID/NO:** WD 51-97, Change 1

**DATE:** September 19, 1997

**To:** Local Workforce Development Boards  
Private Industry Councils  
TWC Executive Staff  
TWC Regional Offices

**From:** Director of Workforce Development, Alan D. Miller

**Subject:** Technical Assistance on Local Workforce Board Governance Structure

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**PURPOSE:** To provide a revised page three, containing a change to Model C of the *Sample Governance Models* in the previously issued TWC Letter concerning governance structure associated with the approval of plans submitted by local workforce development boards.

**REFERENCE:** 40 TAC Chapter 801; Texas Government Code Sections 2308.264, 21308.267, and 2308.312; and 20 CFR for JTPA, Sections 627.420 and 627.422.

**BACKGROUND:** In its review of local workforce development plans, the Commission has found local governance structure to be one of the most common and problematic issues faced by local Boards relevant to plan approval. The Commission has developed the attached guidance to provide local Boards with valid models for local governance structures which conform to the requirements of HB 1863.

**ACTION REQUIRED:** The Commission encourages local Boards to use this revised guidance in structuring their local governance and delivery systems. Please remove page three and replace with the attached revised page 3, and distribute to the appropriate parties.

**INQUIRIES:** All questions or requests for further information should be directed to Alan D. Miller, Workforce Development Director, at (512) 463-8654.

**ATTACHMENT:** Revised page three.      **EXPIRATION:** Until rescinded by TWC Letter.

