



TWC LETTER

ID/NO: WD 51-97

DATE: August 18, 1997

To: Local Workforce Development Boards
Private Industry Councils
TWC Executive Staff
TWC Regional Offices

From: Director of Workforce Development, Alan D. Miller

Subject: Technical Assistance on Local Workforce Board Governance Structure

PURPOSE: To provide technical assistance concerning governance structure associated with the approval of plans submitted by local workforce development boards.

REFERENCE: 40 TAC Chapter 801; Texas Government Code Sections 2308.264, 21308.267, and 2308.312; and 20 CFR for JTPA, Sections 627.420 and 627.422.

BACKGROUND: In its review of local workforce development plans, the Commission has found local governance structure to be one of the most common and problematic issues faced by local Boards relevant to plan approval. The Commission has developed the attached guidance to provide local Boards with valid models for local governance structures which conform to the requirements of HB 1863. *The local governance models attached to this letter are provided as example only, and do not represent all possible options.*

ACTION REQUIRED: The Commission encourages local Boards to use this guidance in structuring their local governance and delivery systems. Please review the information and distribute it to the appropriate parties.

INQUIRIES: All questions or requests for further information should be directed to Alan D. Miller, Workforce Development Director, at (512) 463-2654.

ATTACHMENT: Local governance models. **EXPIRATION:** Until rescinded by TWC Letter.

