

## TEXAS WORKFORCE COMMISSION LETTER

<b>ID/No:</b>	WD 12-16
<b>Date:</b>	May 24, 2016
<b>Keyword:</b>	AEL; Child Care; ES; Fiscal-Allocations; Rapid Response; SNAP E&T; TANF/Choices; WIOA
<b>Effective:</b>	Immediately

**To:** Local Workforce Development Board Executive Directors  
Adult Education and Literacy Fiscal Agents  
Adult Education and Literacy Grantees  
Commission Executive Offices  
Integrated Service Area Managers

*Reagan Miller*

**From:** Reagan Miller, Director, Workforce Development Division

**Subject:** **Fiscal Year 2017/Program Year 2016 Workforce Innovation and Opportunity Act Title I and Title II Formula Allocations; Rapid Response Funding; WIOA Title II Professional Development Funds; Fiscal Year 2017 Child Care, Choices, Employment Service, and Supplemental Nutrition Assistance Program Employment and Training Planning Estimates; and Fiscal Year 2017 Child Care Funding Distribution Estimates for Child Care Automated Attendance Tracking**

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### PURPOSE:

This WD Letter provides:

- Local Workforce Development Boards (Boards) with:
  - Fiscal Year 2017 (FY 2017)/Program Year 2016 (PY 2016) Workforce Innovation and Opportunity Act (WIOA) Title I formula allocations for adults, dislocated workers, and youth;
  - PY 2016 WIOA Title I Rapid Response funding;
  - FY 2017 planning estimates for:
    - Child Care;
    - Choices;
    - Wagner-Peyser Employment Service; and
    - Supplemental Nutrition Assistance Program Employment and Training;

- Additional Federal Program Funding Distribution Amounts for the Smallest Workforce Areas; and
- FY 2017 Child Care Funding Distribution Estimates for Child Care Automated Attendance Tracking; and
- Adult Education and Literacy (AEL) fiscal agents and grantees (AEL entities) with:
  - PY 2016 WIOA Title II allocations; and
  - additional funding for professional development comprising:
    - federal and state AEL program funds;
    - federal English Literacy and Civics education funds;
    - federal Temporary Assistance for Needy Families (TANF) funds; and
    - federal State Leadership Professional Development funds that are equivalent to 2 percent of AEL allocations of federal AEL funds, state General Revenue matching funds, and TANF funds.

**BACKGROUND:**

On May 17, 2016, the Texas Workforce Commission’s three-member Commission (Commission) approved allocations and planning estimates for the programs listed above. The approved allocations and planning estimates are available under the heading *Annual Allocations* at <http://www.twc.state.tx.us/partners/texas-workforce-commission-financial-grant-information>.

**PROCEDURES:**

**NLF:** Boards must use:

- FY 2017/PY 2016 WIOA Title I allocations to:
  - plan the delivery of workforce services that meet the needs of employers and job seekers; and
  - develop strategies for meeting or exceeding contractual performance targets; and
- FY 2017 planning estimates to assist in planning workforce services until the Commission approves the FY 2017 allocations.

**NLF:** AEL entities must use the PY 2016 WIOA Title II allocations and additional funding to:

- plan and deliver instructional and professional development services as outlined in the grant agreements; and
- develop and execute strategies for meeting or exceeding contractual performance targets.

**INQUIRIES:**

Direct inquiries regarding this WD Letter to Chris Nelson, Director of Financial Operations, at (512) 463-1829 or [Fiscal.TA@twc.state.tx.us](mailto:Fiscal.TA@twc.state.tx.us).

**RESCISSIONS:**

None

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**REFERENCES:**

Workforce Innovation and Opportunity Act of 2014  
Texas Labor Code §302.062  
Texas Labor Code, Chapter 315, Adult Education and Literacy Programs  
Texas Workforce Commission General Administration Rules: 40 TAC, Chapter 800,  
Subchapter B

**FLEXIBILITY RATINGS:**

**No Local Flexibility (NLF):** This rating indicates that Boards and AEL entities must comply with the federal and state laws, rules, policies, and required procedures set forth in this WD Letter and have no local flexibility in determining whether and/or how to comply. All information with an NLF rating is indicated by “must” or “shall.”

**Local Flexibility (LF):** This rating indicates that Boards and AEL entities have local flexibility in determining whether and/or how to implement guidance or recommended practices set forth in this WD Letter. All information with an LF rating is indicated by “may” or “recommend.”