

# Unearned Tuition Affidavit

## Texas Workforce Commission – Career Schools and Colleges

**Authority for Data Collection:** *Texas Education Code, Section 132.052 and Title 40, Texas Administrative Code, Section 807.35(a)(3) and Section 807.35(c).*

I certify under penalty of law that I am authorized to make this report; that this report was prepared by me or under my supervision and direction; that I have carefully reviewed the data and facts as defined in the report concerning the maximum amount of unearned tuition, the projected maximum of unearned tuition, and the gross amount of Texas student tuition and fees, net of refunds as stated in this report; and, that the data is true, correct and complete.

### PLEASE READ THE FOLLOWING CAREFULLY BEFORE COMPLETING THE AFFIDAVIT

Unearned Tuition is the total maximum or projected maximum, based on enrollment or projected enrollment, at any given time during the period for which the certificate of approval is issued, of the following:

- (A) refunds due former students;
- (B) the total of all tuition and fees that have been or will be collected prior to graduation; and
- (C) the total of any tuition collected in advance from prospective students.

Maximum amount of unearned tuition (most recently completed fiscal year)	\$ _____
Projected maximum unearned tuition (current fiscal year)	\$ _____
Gross amount of Texas student tuition and fees, net of refunds (most recently completed fiscal year)	\$ _____

**This information must be typed or clearly legible.**

I understand that the attached documents are submitted to demonstrate compliance with the requirements of law to obtain or retain a certificate of approval and to calculate renewal fees, and as such, are public information. I hereby waive any privacy interest in the attached documents, and discharge and exonerate the Texas Workforce Commission, its agents or representatives in the event that the information is released. Further, I certify that I have reviewed the documents attached to this affidavit, and that the attached documents and the data on this report are true, correct and unaltered copies of the documents originally filed with the United States Internal Revenue Service as the annual income tax specifically filed for

\_\_\_\_\_ for the year ended \_\_\_\_\_  
(business enterprise on application)

\_\_\_\_\_  
(Signature and Title of school official)

STATE \_\_\_\_\_

COUNTY \_\_\_\_\_

Sworn to and subscribed before me on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Date Commission Expires (mm/dd/yyyy)

S E A L

\_\_\_\_\_  
(Notary Public)

*Completed forms, inquiries, or corrections to the individual information contained in this form shall be sent to the TWC Career Schools and Colleges, 101 East 15th Street, Room 226T, Austin, Texas 78778-0001, (512) 936-3100. Individuals may receive and review information that TWC collects about the individual by emailing to [open.records@twc.state.tx.us](mailto:open.records@twc.state.tx.us) or writing to TWC Open Records, 101 E. 15th St., Rm. 266, Austin, TX 78778-0001.*