



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0000376
 Purchase Order Change Notice (# 1)

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** 0 **PO Date:** 09/01/2023 **PO End Date:** **PO Method:** LS **Dispatch:** Dispatch Via Print **Rev Dt:** 08/17/2023

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PITNEY BOWES GLOBAL FINANCIAL SERVICES
 PO BOX 981022
 BOSTON MA 02298-1022
United States

Ship To: Texas Workforce Commission
 4405 SPRINGDALE RD
 RM 0108M
 AUSTIN TX 78723
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1060495050 059

Purchaser: Michael Kagan
Phone: (737) 400-5664
Fax:
Email: michael.kagan@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

POCN 1 added contract record

Contract # 3124FCM011

Term: 9/1/23 - 8/31/24

POC - Antonio Blanch IV
 antonio.blanch@twc.texas.gov

FY24 Mailroom equipment. Required for continued mailroom operations

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	FY24 Pitney Bowes SendPro Enterprise/SendPro 3000 Sept only		985/54	1.0000	MO	\$2,394.12000	\$2,394.12	09/01/2023
							Schedule Total	<input type="text" value="\$2,394.12"/>

Contract ID:
3124FCM011

ReqID:
0000043778

Item Total for Line # 1

Authorized Signature

Sonya Babley, CTCD, CTCM

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08/17/2023



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	FY24 Pitney Bowes SendPro Enterprise/SendPro 3000 Oct 23-Aug 24		985/54	11.0000	MO	\$2,394.12000	\$26,335.32	10/01/2023
							Schedule Total	\$26,335.32
Contract ID: 3124FCM011					ReqID: 0000043778			
							Item Total for Line # 2	\$26,335.32

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	FY24 Pitney Bowes letter openers Sept only		985/54	1.0000	MO	\$297.25000	\$297.25	09/01/2023
							Schedule Total	\$297.25
Contract ID: 3124FCM011					ReqID: 0000043778			
							Item Total for Line # 3	\$297.25

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	FY24 Pitney Bowes letter openers Oct 23-Aug 24		985/54	11.0000	MO	\$297.25000	\$3,269.75	10/01/2023
							Schedule Total	\$3,269.75
Contract ID: 3124FCM011					ReqID: 0000043778			
							Item Total for Line # 4	\$3,269.75

Total PO Amount \$32,296.44

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 08/17/2023

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

08/17/2023