



UI Appeals Issues/Witnesses Worksheet

Instructions: List the issues from page 3 of the Notice of Telephone Hearing packet. Identify witnesses with first-hand information supporting or contesting each issue. This will assist you in preparing for a successful hearing. This sheet is for your personal use. Please do not mail it to the hearing officer.

Appeal issues for the hearing:

Issue 1: _____

Issue 2: _____

Issue 3: _____

Issue 4: _____

Issue 5: _____



UI Appeals Issues/Witnesses Worksheet

Instructions: Complete the witness(es)' information and list the number of the issue(s) of which the witness can provide first-hand knowledge. Write a brief description of the information the witness can provide to support or contest the issue(s) during the hearing. Please do not mail it to the hearing officer.

First and last name: _____

Address: _____

City, State, Zip Code: _____

Phone number: _____

Issue numbers: _____

Witness's first hand knowledge:

First and last name: _____

Address: _____

City, State, Zip Code: _____

Phone number: _____

Issue numbers: _____

Witness's first hand knowledge:



UI Appeals Issues/Witnesses Worksheet

Instructions: Complete the witness(es)' information and list the number of the issue(s) of which the witness can provide first-hand knowledge. Write a brief description of the information the witness can provide to support or contest the issue(s) during the hearing. Please do not mail it to the hearing officer.

First and last name: _____
Address: _____
City, State, Zip Code: _____
Phone number: _____
Issue numbers: _____

Witness's first hand knowledge:

First and last name: _____
Address: _____
City, State, Zip Code: _____
Phone number: _____
Issue numbers: _____

Witness's first hand knowledge:



UI Appeals Issues/Witnesses Worksheet

Instructions: Complete the witness(es)' information and list the number of the issue(s) of which the witness can provide first-hand knowledge. Write a brief description of the information the witness can provide to support or contest the issue(s) during the hearing. Please do not mail it to the hearing officer.

First and last name: _____
Address: _____
City, State, Zip Code: _____
Phone number: _____
Issue numbers: _____

Witness's first hand knowledge:

First and last name: _____
Address: _____
City, State, Zip Code: _____
Phone number: _____
Issue numbers: _____

Witness's first hand knowledge:

